



**CHANGE OF DETAILS FORM**

To ensure our records are always up to date, please use this form to advise the school of any changes to your child's or childrens' personal details or for any changes to your contact details, ie address, telephone number or email.

Thank you.

Administration Team

Name of child/children:

Class/Classes:

New Address:

New Contact Telephone number for, please specify:  
(ie mother, father, additional contact)

Home:

Mobile:

Work:

New email Address:

Other change of details (ie dietary, medical, family circumstances)

Signed: ..... Name: .....

Date: .....